

Cumberland County Schools
TENDER OF RESIGNATION

REVISED 6.7.17

I hereby tender my resignation from employment with the Cumberland County Schools. I understand that the employment release date will be in compliance with the CCS board policy code 7900 which establishes a 30-day notification period with the signed submission of this form. Early release may be approved by the supervisor as verified by a date and signature on the bottom of this form. If you would like to complete the optional online exit survey, click here: [Exit Survey](https://goo.gl/forms/d3Lso5pW53dCIvRv1), or visit <https://goo.gl/forms/d3Lso5pW53dCIvRv1>.

Signature

Date

RESIGNATION DATA
Please Print

Name _____

Address _____
Last First Middle
City State Zip Code

Sex _____ Race _____ Date of Birth _____ Social Security # _____

School or Department _____ Specific Assignment _____

Are you tenured? (Teachers Only) _____ Yes _____ No

Would you accept re-employment with the school system? _____ Yes _____ No

REASON FOR SEPARATION (Check One):

HRMS Code

For Human Resources Use Only

- Retired with full benefits (66)
- Retired with reduced benefits (68)
- Re-employed retired teacher resigned (73)
- Moved to a non-teaching position in another LEA or agency (59)
- Resigned – In lieu of dismissal (55)
- Resigned – To teach in another NC system. *Please specify LEA* _____ (58)
- Resigned – To teach in another state. *Please specify state* _____ (62)
- Resigned – Career change (72)
- Resigned – Dissatisfied with teaching (63)
- Resigned – Family responsibility / Child care (57)
- Resigned – Family relocation due to military orders (76)
- Resigned – Family relocation (61)
- Resigned – End of VIF term (74)
- Resigned – To continue education / Take a sabbatical (60)
- Resigned – Because of health / Disability (64)
- Resigned – Reason unknown (69)
- Resigned – Other Reason(s) *Please specify* _____ (65)

Comments: _____

Effective Date of Release: _____ (Effective 5:00 p.m. on this date)

Principal/Supervisor's signature: _____ Date: _____

RETURN TO:

FOR CERTIFIED PERSONNEL-Send to CCS Human Resources Attention: Bobbi Jo Pova

FOR CLASSIFIED PERSONNEL-Send to CCS Human Resources Attention: Jo-Ann Tumilty