

PLEASE POST

VACANCY ANNOUNCEMENT
Cumberland County Schools P.O.
Box 2357
Fayetteville, NC 28302
(910) 678-2628

DATE: December 5, 2017

POSITION: **MILITARY-CONNECTED GRANTS PROJECT DIRECTOR**

BEGINNING DATE: January 2018

QUALIFICATIONS: Master's Degree in Education, Social Work, Psychology, Counseling, or Administration and 3 years of successful experience relevant to job description equivalence. Knowledge of student peer support programs, military culture, and Military Child Education Coalition (MCEC) programs.

Demonstrated experience in managing staff and/or effectively delegating tasks to achieve performance goals

Excellent organizational skills and exceptional attention to detail

North Carolina licensure

REPORTS TO: Executive Director of Federal Programs

JOB GOAL: Ensures the success and fulfillment of project activities stated in the grant to improve the social-emotional supports to military-connected students

PERFORMANCE RESPONSIBILITIES:

- *Directs the project to ensure timely implementation and fidelity of project activities*
- *Assumes responsibility of project success and continually monitors progress of grant specifications*
- *Collaborates and plans with school staff to effectively use assessment data to develop and implement individualized intervention programs*
- *Provides professional development and build capacity among teachers with strategies that support behavior challenges of military-connected students.*
- *Offers fair and productive supervision for all project staff by establishing a positive work climate.*
- *Conducts informal weekly project staff meetings to quickly address concerns and ensure problems are never ignored*
- *Collaborates closely with the external evaluator to share ongoing project data, project progress, and facilitate the formative and summative evaluation activities*
- *Provides continual and effective communication through in-person and virtual meetings and other forms of communication such as emails and conference calls to all participants, including DoDEA, MCEC Military Student Transition Consultant Project Director about the projects purpose and implementation progress*
- *Serves as a team player and role model for other employees in the organization; demonstrates a commitment to continuous quality improvement, supports and exhibits the organizations core values of caring, respect, integrity, responsibility, high expectations, being customer driven, and valuing diversity*
- *Other duties as assigned by the Executive Director of Federal Programs*

SALARY: **GRANT FUNDED**

CLOSING DATE: **Tuesday, December 12, 2017**

APPLICATION PROCEDURES: Current Cumberland County School employees must submit to Human Resources:

- A letter of interest specifying the position and school (required for each vacancy)
- A current resume (required for each vacancy)
- Completed online NC state application must be on file in [PeopleAdmin](#).

Other persons must complete the NC state online application, [PeopleAdmin](#). Be sure to select Cumberland County when submitting your application online. A resume, [Background Form](#) and a letter of interest specifying the position and school are required for each vacancy. Applicants must also submit the necessary supporting documents required to have a complete Cumberland County Schools application. (Valid driver's license required)

Letters of interest, background forms and resumes must be submitted to Human Resources in person or faxed to (910)678-2344 by the closing date. Emails will not be accepted.

“EQUAL OPPORTUNITY EMPLOYER”