



# CUMBERLAND COUNTY SCHOOLS

## JOB VACANCY ANNOUNCEMENT

**DATE: September 13, 2017**

POSITION TITLE	EMPLOYMENT STATUS	MONTHLY SALARY
<b>CUSTODIAN II</b>	<b>FULL-TIME 12 MONTHS</b>	<b>\$1,970.00- \$2,415.34</b>

LOCATION	FLSA STATUS	CLOSING DATE	JOB NUMBER
<b>ANNE CHESNUTT MIDDLE SCHOOL</b>	<b>NON-EXEMPT</b>	<b>SEPTEMBER 20, 2017</b>	<b>33</b>

<p><b>QUALIFICATIONS</b>            One-year experience in housekeeping. Must possess supervisory skills. Will supervise the work of others to provide a clean, wholesome, attractive school setting to enhance the educational environment. Flexible working hours. Must be willing to drive a school bus if necessary.</p>
<p><b>CONDITIONS OF EMPLOYMENT</b>            Must possess a valid North Carolina driver's license. Background check with local and state law enforcement agencies required. Applicant must be able to obtain a Commercial Driver's License (CDL) when requested.</p>
<p><b>HOW TO APPLY</b></p> <ol style="list-style-type: none"> <li>1. Submit a NC State online application for classified personnel and apply it to this announced vacancy at, <a href="#">People Admin</a>.</li> <li>2. Submit a letter of interest, a resume, and a background form to the Human Resources office by 5:00 pm on the closing date of the announced vacancy. Please specify job number on letter of interest and <a href="#">Background Form</a>.</li> <li>3. Documents can be mailed to: Human Resources, Cumberland County Schools, PO BOX 2357, Fayetteville, NC 28302, dropped off at Human Resources, Cumberland County Schools, 2465 Gillespie Street, Fayetteville, NC 28306 or faxed to: (910) 678-2344. Emails will not be accepted.</li> <li>4. Applicants not following the above procedures will not be considered for employment.</li> </ol>
<p><b>POSITION DESCRIPTION AND DUTIES</b>            Performs supervisory and heavy manual work in the cleaning of school buildings and caring for the grounds. Serves as lead worker in the cleaning of school buildings. Responsible for firing, cleaning, and care of the HVAC system. Washes windows, woodwork, walls, and ceilings. Trains custodial personnel being supervised. Attends seminars and workshops to increase job efficiency and skills. Ability to supervise and work effectively with others. Knowledge of safety hazards, rules, regulations and assist in the implementation of the safety program/ precautions. Serves as team player and role model for other employees in the organization. Demonstrates a commitment to continuous quality improvement. Supports and exhibits organization core values of caring, respect, integrity, responsibility, high expectations, being customer driven, and valuing diversity. Performs other duties and accepts responsibilities as assigned.</p>
<p><b>PHYSICAL REQUIREMENTS</b>            Must be able to perform medium/heavy lifting exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently, and/or to 25 pounds of force constantly to move object.</p>

**THE CUMBERLAND COUNTY SCHOOL SYSTEM HIRES ONLY UNITED STATES CITIZENS AND LAWFULLY AUTHORIZED ALIENS WHO ARE IN COMPLIANCE WITH THE IMMIGRATION REFORM AND CONTROL ACT OF NOVEMBER 6, 1986.**

***AN EQUAL OPPORTUNITY EMPLOYER***