



CUMBERLAND COUNTY SCHOOLS

JOB VACANCY ANNOUNCEMENT

POSITION TITLE	EMPLOYMENT STATUS	MONTHLY SALARY
CERTIFIED NURSING ASSISTANT (CNA) II	FULL-TIME 10 MONTHS	\$1,927.00 - \$2,216.00

LOCATION	FLSA STATUS	CLOSING DATE	JOB NUMBER
EXCEPTIONAL CHILDREN'S SERVICES	NON-EXEMPT	UNTIL FILLED	00

QUALIFICATIONS
 High School Diploma. Certificate of Completion from Accredited CNA II Program. Registered with NC Board of Nursing.

CONDITIONS OF EMPLOYMENT
 Must possess a valid North Carolina driver's license. Background check with local and state law enforcement agencies required. Applicant must be able to obtain a Commercial Driver's License (CDL) when requested.

- HOW TO APPLY**
1. Submit NC State online application for classified personnel at, [People Admin](#) in addition submit: a letter of interest, background form, and a resume for the announced vacancy. Please specify job number on letter of interest and [Background Form](#).
 2. Application materials must be received in the Human Resources office by 5:00 pm on the closing date of the announced vacancy, and can be mailed to: Human Resources, Cumberland County Schools, PO BOX 2357, Fayetteville, NC 28302 or faxed to: (910) 678-2344. Emails will not be accepted.
 3. Applicants not following the above procedures will not be considered for employment.

POSITION DESCRIPTION AND DUTIES
 Monitor student's medical status during the school day. Provides and/or assists with medical procedures as ordered by physician during the school day. See POC. Provides and assists with student's personal care needs during the school day. Notifies principal and EC Health Services Coordinator/Supervising RN of changes in student's health status. Notifies principal and EC Health Services Coordinator/Supervising RN of changes in individual caregiver's health status. Notifies principal and scheduling RN when absences may occur to determine coverage for student. Serves as team player and role model for other employees in the organization; demonstrates a commitment to continuous quality improvement; supports and exhibits organizational core values of caring, respect, integrity, responsibility, high expectations, being customer driven, and valuing diversity. Performs other duties and accepts responsibilities as assigned.

PHYSICAL REQUIREMENTS
 Possess the visual acuity to work with data and figures, operate a computer, do extensive reading and prepare and present written and oral reports and statistical data. Must have finger dexterity and be able to physically perform the basic life operational functions of kneeling, sitting, walking, stooping, reaching, lifting, pushing, pulling, bending, talking, seeing, hearing and repetitive motion. Must possess the ability to work in all environments (hot, cold, inside, outside).

THE CUMBERLAND COUNTY SCHOOL SYSTEM HIRES ONLY UNITED STATES CITIZENS AND LAWFULLY AUTHORIZED ALIENS WHO ARE IN COMPLIANCE WITH THE IMMIGRATION REFORM AND CONTROL ACT OF NOVEMBER 6, 1986.

AN EQUAL OPPORTUNITY EMPLOYER