



CUMBERLAND COUNTY SCHOOLS

JOB VACANCY ANNOUNCEMENT

POSITION TITLE	EMPLOYMENT STATUS	MONTHLY SALARY
SUBSTITUTE CAFETERIA WORKER	TEMPORARY W/FULL-TIME POTENTIAL	\$7.25 PER HOUR

LOCATION	FLSA STATUS	CLOSING DATE	JOB NUMBER
CHILD NUTRITION SERVICES	NON-EXEMPT	OPEN RECRUITMENT	04

QUALIFICATIONS

Ability to read, write and make simple calculations and follow oral and written directions. Ability to learn and follow prescribed preparation methods of handling food and supplies. Emotional stability and physical fitness to perform duties assigned. Interest in food preparation and meal service. Interest in working with children. Personal standards of appearance and dress compatible with those required by Child Nutrition Services. Ability to communicate, read and interpret recipes, work with others and independently. Must be able to speak and comprehend the English language.

CONDITIONS OF EMPLOYMENT

Must possess a valid North Carolina driver's license. Background check with local and state law enforcement agencies required. Applicant must be able to obtain a Commercial Driver's License (CDL) when requested.

HOW TO APPLY

1. Submit NC State online application for classified personnel at, [People Admin](#) in addition submit: a letter of interest, background form, and a resume or a copy of the online application for the announced vacancy. Please specify job number on letter of interest and [Background Form](#).
2. Application materials must be received in the Human Resources office by 5:00 pm on the closing date of the announced vacancy, and can be mailed to: Human Resources, Cumberland County Schools, PO BOX 2357, Fayetteville, NC 28302 or faxed to: (910) 678-2344. Emails will not be accepted.
3. Applicants not following the above procedures will not be considered for employment.

POSITION DESCRIPTION AND DUTIES

Follows written and oral instructions issued by management in a timely manner. Follows standardized recipes for all preparation. Practices sound sanitation and safety methods. Attends training meetings as instructed. Reports to work at designated time and remains on the job until dismissed by the Manager. Performs duties involved in the safe preparation and handling of food, cleaning and sanitizing of equipment and facilities, serving of food, and record keeping. Follows all policies of the Board of Education and instructions of the Manager relating to safety measures, sanitation practices, work techniques, and methods of performing other duties. Notifies Manager at the earliest possible time when unable to work. Assures a positive atmosphere and image of the Child Nutrition Program. Performs other duties assigned by the management.

PHYSICAL REQUIREMENTS

Must be physically able to perform the basic life operational functions of fingering, grasping, kneeling, sitting, walking, stooping, reaching, lifting, pushing, pulling, talking, seeing, hearing, and repetitive motion and stand for entire work day. Must be able to climb ladder. Must possess the visual acuity to work with data and figures, distinguish colors, and operate various kitchen equipment. Hand and finger dexterity for efficient food production. Auditory acuity at a level to hear telephone conversations, customer questions and concerns, and supervisor vocalized instructions. Must be able to express and exchange ideas by means of spoken word. Must be able to perform medium lifting exerting up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects. Must have a valid driver's license. Must be able to become a licensed school bus driver and could be called on to drive a school bus if required by the principal of their school.

THE CUMBERLAND COUNTY SCHOOL SYSTEM HIRES ONLY UNITED STATES CITIZENS AND LAWFULLY AUTHORIZED ALIENS WHO ARE IN COMPLIANCE WITH THE IMMIGRATION REFORM AND CONTROL ACT OF NOVEMBER 6, 1986.

AN EQUAL OPPORTUNITY EMPLOYER