

Cumberland County Schools  
TENDER OF RESIGNATION

REVISED 1.8.14

I hereby tender my resignation from employment with the Cumberland County Schools. I understand that the employment release date will be in compliance with the CCS board policy code 7900 which establishes a 30-day notification period with the signed submission of this form. Early release may be approved by the supervisor as verified by a date and signature on the bottom of this form.

Signature

Date

RESIGNATION DATA

Please Print

Name Last First Middle

Address Zip Code

Sex Race Social Security #

School or Department Specific Assignment

Are you tenured? (Teachers Only) Yes No

Would you accept re-employment with the school system? Yes No

REASON FOR SEPARATION (Check One):

HRMS Code

For Human Resources Use Only

- Retired with full benefits (66)
- Retired with reduced benefits (68)
- Re-employed retired teacher resigned (73)
- Moved to a non-teaching position in another LEA or agency (59)
- Resigned – In lieu of dismissal (55)
- Resigned – To teach in another NC system (58)
- Resigned – To teach in another state (62)
- Resigned – Career change (72)
- Resigned – Dissatisfied with teaching (63)
- Resigned – Family responsibility / Child care (57)
- Resigned – Family relocation due to military orders (76)
- Resigned – Family relocation (61)
- Resigned – End of VIF term (74)
- Resigned – To continue education / Take a sabbatical (60)
- Resigned – Because of health / Disability (64)
- Resigned – Reason unknown (69)
- Resigned – Other Reason(s) (65)

Comments: \*

RETURN TO:  
Human Resources  
Attn: Associate Superintendent  
Cumberland County Schools  
P.O. Box 2357  
Fayetteville, NC 28302

For Human Resources Use Only:

Effective Date of Release (Effective 5:00 p.m. on this date)

Principal/Supervisor's signature: Date: