DATE: August 31, 2015

CUMBERLAND COUNTY SCHOOLS

JOB VACANCY ANNOUNCEMENT

<table>
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<tr>
<th>POSITION TITLE</th>
<th>EMPLOYMENT STATUS</th>
<th>MONTHLY SALARY</th>
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<td>SAFE SCHOOLS COORDINATOR</td>
<td>FULL-TIME 10 MONTHS</td>
<td>Non-Degree Pay: $1,927.00-$2,216.00</td>
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<tr>
<th>LOCATION</th>
<th>FLSA STATUS</th>
<th>CLOSING DATE</th>
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<tr>
<td>ALGER B. WILKINS HIGH SCHOOL</td>
<td>NON-EXEMPT</td>
<td>September 8, 2015</td>
<td>25</td>
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QUALIFICATIONS
Academic background or related work experience and skills in an area related to youth development. Strong communication skills. To promote a safe, orderly, and caring environment by planning and implementing programs designed to reduce school violence and to engage students in appropriate behaviors and activities that promote character and facilitate academic growth. (To be considered for Degree Pay; a Copy of College Transcripts must be submitted with your Cover Letter, Application, and ESDS (background form).

CONDITIONS OF EMPLOYMENT
Must possess a valid North Carolina driver's license. Background check with local and state law enforcement agencies required. Applicant must be able to obtain a Commercial Driver's License (CDL) when requested.

HOW TO APPLY
1. Submit NC state online application for classified personnel at https://schooljobs.dpi.state.nc.us in addition submit: a letter of interest, background form, and a resume or a copy of the online application for the announced vacancy. Please specify job number on letter of interest and background form.
2. Application materials must be received in the Human Resources office by 5:00 pm on the closing date of the announced vacancy, and can be mailed to: Human Resources, Cumberland County Schools, PO BOX 2357, Fayetteville, NC 28302 or faxed to: (910) 678-2344.
3. Applicants not following the above procedures will not be considered for employment.

POSITION DESCRIPTION AND DUTIES
Plans and implements programs and activities to reduce school violence. Promotes character education concepts and serves as a positive role model. Maintains high visibility throughout the building and grounds. Collaborates closely with the school resource officer (SRO). Coordinates program-related staff development for faculty and staff as indicated. Monitors student behavior and develops interventions for improvement. Makes classroom presentations on program-related topics in coordination with instructional staff. Communicates effectively with students, parents, administration, and staff. Involves parents and community as “on-site” advocates in the schools. Serves on the Student Services Team and the School Crisis Team. Assists the administrative staff with security concerns. Participates in alternative and remediation programs, detention halls, and attendance academies. Attends scheduled Safe School Coordinators and School Resource Officers program meetings. Participates in professional growth opportunities. Completes monthly reports and other accountability reports (such as for grants) as assigned. Makes recommendations to school administration and staff utilizing needs assessment data and observations. Serves as team player and role model for other employees in the organization; demonstrates a commitment to continuous quality improvement; supports and exhibits organization core values of caring, respect, integrity, responsibility, high expectations, being customer driven, and valuing diversity. Performs other duties and accepts responsibilities as assigned.

PHYSICAL REQUIREMENTS
Possess the visual acuity to work with data and figures, operate a computer, do extensive reading and prepare and present written and oral reports and statistical data. Must be able to physically perform the basic life operational functions of finger dexterity, kneeling, sitting, walking, stooping, reaching, lifting, pushing, pulling, talking, seeing, hearing, and repetitive motion.

THE CUMBERLAND COUNTY SCHOOL SYSTEM HIRES ONLY UNITED STATES CITIZENS AND LAWFULLY AUTHORIZED ALIENS WHO ARE IN COMPLIANCE WITH THE IMMIGRATION REFORM AND CONTROL ACT OF NOVEMBER 6, 1986.

AN EQUAL OPPORTUNITY EMPLOYER